

# Bi-Weekly News for KU's International Community

*The latest news, views and announcements*

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# 3-Step Campus Entry Procedures

Last week, we have gathered the latest campus entry rules and announced our instructions via emails and KU Daily in a step-by-step format.

Here, you can find out the **3-Step Campus Entry Procedures** if you missed our announcements.

## Brief

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All KU members are required to be fully vaccinated, i.e., all individuals must have had 2 doses of COVID-19 vaccine, with the second dose at least 14 days prior to their return back to offices (September 13th for Faculty and staff, and on September 27th for all students.)



Faculty, staff, and students who are not vaccinated are required to report to the Health Center a negative PCR test result, not older than 72 hours from the date the sample was collected. This is required upon each entry to the campus.

Those who have had COVID-19 and have not yet been vaccinated as of September 13th and 27th, can come to the campus without the need for a PCR test but are required to have at least one dose of vaccination 6 months after having had COVID-19. Please contact [covid19asitakibi@ku.edu.tr](mailto:covid19asitakibi@ku.edu.tr) if you are to follow this process.



## Submit your vaccination document to the university's platform if you received COVID-19 vaccines abroad

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You should upload your vaccination card obtained abroad using the following links

- [Upload form for vaccination cards obtained abroad](#)
- (When you click on the link, select the language of the form from the top right corner of the web page)

Your vaccination card should show clearly your name, the name of the vaccine you received, and the dates when you received the 2 doses. If the card is written in languages other than English or Turkish and the vaccine name and date are not clear, you should also provide a translation. The translation does not need to be notarized.

Not uploading your vaccination certificates (or disease certificates) to this form **at least 48 hours prior to your campus visit** means not being allowed to enter the campus. Please note that you will be able to see if you are allowed to enter campus by going to [KU Portal](#) and the [Self Checker](#) app upon completion of this process. If it is green it means your vaccination certificate has been approved. **This approval process may take up to 48 hours due to the large volume of approvals currently in process.**

In case of other questions please email [covid19asitakibi@ku.edu.tr](mailto:covid19asitakibi@ku.edu.tr). Should you experience any technical problems with the form, please open a Trackit by sending an email to [it@ku.edu.tr](mailto:it@ku.edu.tr).



## Submit your HES code and current contact number to KU Portal/ Self Checker

All students, faculty, and staff are required to present their KU ID and have it scanned upon entry to the campus. For the vaccine, immunity, and PCR tests to be automatically checked during your ID scan, your HES code and current contact number that will be valid during the scan must be submitted via the Self-Checker application / KUPortal. Go to <https://kuportal.ku.edu.tr> and sign in with your KU email and password, and do the following steps:

1. Click the icon at the top right corner of the screen.
2. Click *My Profile*. Enter your HES Code and phone number then click *Save* to complete.
3. Click the *Home* icon at the top left corner of the page then click the *Check* button.
4. View your campus access status.

1. User profile menu with options: My Profile, Settings, Log Out.

2. MY PROFILE form with fields: Hes Code (K1U2353510), Phone (5551231234).

3. Home button and message: You can check your status from the Home Page.

4. Check your campus access status. Check button. Status boxes: You aren't allowed to enter campus. (pink), You are allowed to enter campus. (green).

More information about HES code and Self-Checker:

<https://www.ku.edu.tr/en/return-to-campus/international-students/covid-19/>.



## Register your vaccination cards to your HES

If you have received COVID-19 vaccines in your home country, you are expected to integrate that data into your HES account **within 15 days of receiving your residence permit card**. The only way to do it is to have a residence permit card, to write a petition in Turkish, and submit it to any District Health Directorate (İlçe Sağlık Müdürlüğü) in Istanbul. Those students who live in Sarıyer can submit their petition to the Sarıyer District Health Directorate. **It may take up to a month** for your vaccination status to be seen on your HES application. Therefore, it is very important for you to take necessary action at your earliest convenience after receiving your residence permit card.

### Instructions:

1. Fill out the following petition form with your data: Petition to Integrate Vaccination Status to the HES Application. The document is in Word format for you to be able to erase our instructions on the document and type your information instead. Once done, you can print it out.
2. Have your residence permit card and your vaccination card/ document photocopied.
3. Attach those photocopies to your petition and submit them to any District Health Directorate.

### Sarıyer District Health Directorate (Sarıyer İlçe Sağlık Müdürlüğü):

Ferahevler, Muhtar Cd. No:6, 34457 Sarıyer/İstanbul  
4th Floor

### Directions from the main campus:

1. Take bus no 154, dolmuş, or shuttle to Hoaciosman bus stop.
2. Transfer to the bus no: 25C, 29D, 42, 59RH, 41C, 41SF, 29M1, 29M2 and get off at the Sarıyer Kaymakamlık stop.

**Important:** This transaction **must be done within 15 days of collecting residence permit cards**. Those people whose vaccination data is not integrated into their HES after they have residence permits will not be allowed to KU campuses.



# 3-Step Campus Entry Procedure



Should you have any further questions, you can email [covid@ku.edu.tr](mailto:covid@ku.edu.tr).  
You can also open a COVID-19 Trackit: <https://trackit.ku.edu.tr/>.

Please be cautious and respond to the regulations on time.

**Not meeting those regulations means not being able to enter KU campuses. Please mind the restrictions, follow our instructions, and proceed immediately!**

# Vaccine Cards may Become Compulsory to Enter Malls, Cafés

Turkey is considering taking **two vital steps** in the fight against the pandemic:

1. Residents (citizens and residence permit holders) may be asked to present their vaccine cards to enter certain places
2. The Turkish COVID-19 vaccine, Turkovac, will be promoted in a bid to stall vaccine hesitancy

According to the first phase of the action plan, authorities call “winter plan against COVID-19,” vaccine cards will be mandatory to enter public places rather than the HES code, the Turkish coronavirus contact tracing system, which shows if people are “risk-free” or not.



People will only be able to enter shopping malls, restaurants, cafes, and some other confined spaces with their vaccine cards, according to a report by the daily Hürriyet.

Therefore, it is very essential for those who received their vaccines abroad to [integrate their vaccinations into their HES by following our instructions.](#)

To read more details, please click [here](#).

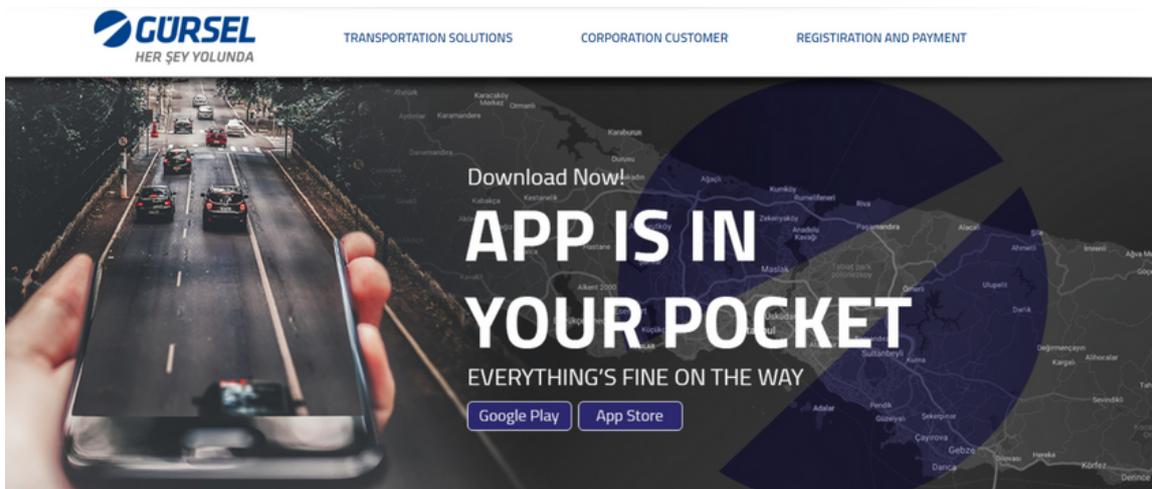
# Planning to Use Paid Shuttles? Register your KU ID to Gürsel Turizm

The Facilities Directorate announced its instructions on the use of paid shuttles at KU. You can find their instructions below if you missed their announcement.

To be able to use paid shuttles at KU, you have to register your KU ID card to Gürsel Turizm system via <https://kt.gurseltur.com.tr/web/site/musterigirisi?kurumSisNum=120144068> and top up your KU ID card.

## Registration steps:

1. Click on the "**New Member Registration Process**" button
2. Fill in the relevant fields (Name, Surname, Phone number, Student/ Staff ID Number, Email)- You should use your KU email address
3. On the next page, set your password, type the verification code sent to your phone, and save it
4. Go back to the main page, type your ID number and password to sign in



# Do Not Miss SGK's October Events Program

Sevgi Gönül Cultural Center (Sevgi Gönül Kültür Merkezi- SGK) announced its events program for October. The theme of the month is **sustainability**.

Take your time and check out the program.

For sure, you will find an event that interests you.

Click [here](#) for the program brochure.



# Continue to Reach Us

Please contact us if you have any questions.

We are back on campus and working Mon-Fri 8:30 AM- 5:30 PM.

Even though we are on campus, to maintain social distance, we prefer providing online advising (virtual meeting) between 3- 5 PM during each workweek.

If you would like to have a live meeting with us, please make an appointment in advance by sending an email to [ico@ku.edu.tr](mailto:ico@ku.edu.tr). Each meeting will be limited to 15 minutes.

 <http://ico.ku.edu.tr>

 [ico@ku.edu.tr](mailto:ico@ku.edu.tr)

 +90 212 338 12 99

 COVID-19 Task Force:  
[koronavirussyonetimmerkezi@ku.edu.tr](mailto:koronavirusyonetimmerkezi@ku.edu.tr)

 [icokocuniv](https://www.instagram.com/icokocuniv)